

Lutheran Chaplaincy Outreach Board of Directors
Gloria Dei Lutheran Church, 123 E. Market St., Iowa City, IA

Minutes
August 7, 2012, 5:00 PM

Present: Lynn Thiede, Phil Borleske, Val Lembke, Cindy Breed, Frank Scamman, Jan Pohl, Ray Runkel, Norm Doeden, Warren Boe

1. Call to Order
2. Devotions – Frank
3. Approval of the June 7, 2012 minutes - approved
4. Treasurer’s Report – Warren
 - a. Portal for web site donations – we’ve only had a couple donations through this medium to date.
 - b. Check has been sent to one of the CPE scholarship recipients.
5. Chaplain’s Report – Cindy
 - a. Sabbatical/continuing education – spent a week of guided retreat at Prairiewoods Retreat Center.
 - b. Synod Assemblies
 - c. Hospital now pays for overtime hours as part of her contracted 10 hours.
 - d. Cindy has been reviewing her reporting with Lynn and exploring more efficient and appropriate reporting for the board, specific committees, and the website. They are working on creating a new data base to bring this about.
 - e. Shared thoughts, concerns, and ideas for the future of this board, especially the need to get more people involved to form committees to help relieve the work load of individual board members.
6. Committee Reports
 - a. Resource Development - Jan
 - i. Newsletter – August – articles were slow to come in. She anticipates having it ready to go on Aug 15th.
 - ii. Targeting congregations for contributions - ongoing
 - iii. New brochure for church councils and pastors - ongoing
 - iv. Echoing concerns Cindy brought up, suggests we consider hiring an administrator for the board to boost our presence and relieve the board of functions we don’t have the ready skills/gifts/time to do. Also, we could consider developing established relationships with current organizations to have representation on the board and take us on as a project for fundraising.
 - b. Chaplain Oversight – Lynn proposes combining this committee with chaplain care and revitalizing it to provide intentional oversight, contact, and care for the chaplain. Her concern was that in focusing so strongly on fundraising and

letting these committees slide we risk neglecting the chaplain and her needs. Cindy has specific individuals in mind to be on this committee. Lynn and Norm would be the board representation. Jan moves to alter bylaws to combine these two committees. Vote and discussion to take place by email. Seconded by Warren. Motion passed. Frank will come up with appropriate wording for the bylaw change.

i. For next meeting, we need to re-examine the job descriptions for chaplain and committees.

c. Chaplain Care – see above.

7. Unfinished Business

- a. Chaplaincy Scholarship Awards – Ray – interview and consideration ongoing for dispersing the remainder of the scholarship.
- b. Grant applications – Frank – Lutheran Church of Hope – application for renewal is ready to go. Discussion held regarding the amount to request. Intend to request increased funding to cover our budget deficits and help bring the position to full time.
- c. Affiliation with ELCA – Frank and Cindy – letters are being sent and contacts made with LSA. Work is ongoing.

8. New Business

- a. Further grant applications - ongoing
- b. Election of officers of the Board – moved and seconded and carried to keep current officers and board with the following terms: Frank - President and Board '13; Jan - Vice President '13, board '15; Lynn - Secretary '13, board '13; Warren - Treasurer '14, board '14; Phil – '14; Ray – '14; Val – '15; Norm – '15.

9. Announcements, comments, open forum

- a. Next meeting – October 4, 4 pm Gloria Dei
- b. Call for devotions for October - Val

10. Adjournment