

Lutheran Chaplaincy Outreach Board of Directors
Gloria Dei Lutheran Church, 123 E. Market St., Iowa City, IA

Minutes

Thursday, June 7, 2012, 4:30 PM

Present: Lynn Thiede, Phil Borleske, Val Lembke, Cindy Breed, Frank Scamman, Jan Pohl, Ray Runkel, Norm Doeden, Warren Boe

1. Call to Order – 4:35pm
2. Devotions – Norm.
3. Minutes – The April 10, 2012 minutes were approved.
4. Treasurer’s Report – Warren - approved
 - a. Portal for web site donations – not much activity here yet. There’s a need to be thinking creatively in the future how to promote this.
 - b. 2011 Audit – Val completed and submitted to the board.
 - c. Form 990 is completed and will be submitted to the website soon.
5. Chaplain’s Report – Cindy – Her visitation report was delayed because of technical problems. We agreed to post a list of congregations served on the website. Lynn will work with Cindy on this and send this information to Warren for updating the website. Cindy has several preaching engagements in the near future and she does not hesitate to tell the LCO story: July 7-8 at Bethesda in Ames; October 14 at Faith in Marian along with Warren; November 4 at Shepherd of the Cross in Muscatine.
 - a. Sabbatical/continuing education – Cindy will be attending workshops at Prairiewoods on healing touch. The sessions will be on weekends and therefore will not interfere with her hospital time.
 - b. Synod Assemblies – Cindy and Jan attended the Western Iowa Synod, had a good experience there, and made substantial contacts. Cindy, Warren and Val attended the Southeast Iowa Synod and made some new contacts on Friday. Due to scheduling and the layout of tables, activity at our table on Saturday was low. Cindy and Frank will be attending the Northeast Iowa Synod this weekend.
6. Committee Reports
 - a. Resource Development - Jan
 - i. Newsletter – The second newsletter of the goes out in August. The deadline for submission of articles is July 15. The theme will be, “Back to School.” Cindy needs a new picture.
 - ii. Targeting congregations for contributions – Underway.
 - iii. New brochure for church councils and pastors – The new brochure has been distributed at the Synod Assemblies and hand delivered to congregations.

- b. Chaplain Oversight – No report
 - c. Chaplain Care – No report
7. Unfinished Business
- a. Chaplaincy Scholarship Awards – Ray – One scholarship has been given out.
 - b. Grant applications – Frank – We discussed approaching the Eli Lilly Foundation asking for support for a sabbatical for Cindy. She has been in her position continuously for 14 years.
 - c. Thank-you letters to dinner attendees – Frank – No action. Closed.
 - d. Affiliation with Lutheran Services in America – Frank and Cindy – We had a conference call with ELCA Headquarters. LCO needs to connect with congregations and other entities such as EWALU for sponsorship. Once we have done this, we will need to update our bylaws to fit LSA requirements.
8. New Business
- a. Further grant applications – None at the present time.
9. Announcements, comments, open forum
- a. Next meeting – Annual Meeting August 7, 2012, 5 pm, Gloria Dei
 - b. Call for devotions for August
10. Adjournment