

Lutheran Chaplaincy Outreach Board of Directors
Gloria Dei Lutheran Church, 123 E. Market St., Iowa City, IA

Minutes

October 4, 2012, 4:00 PM

Present: Frank Scamman, Norm Doeden, Ray Runkel, Lynn Thiede, Cindy Breed, Jan Pohl, Warren Boe, Val Lembke

1. Call to Order
2. Devotions – Val
3. Approval of the August 7, 2012 minutes - approved
4. Treasurer’s Report – Warren - approved
5. Chaplain’s Report – Cindy
 - a. Revision of Report – still working with Lynn on revising how reporting is done and reports generated.
 - b. Oversight Committee –
 - i. work on-going in reference to Article V.c. of the by-laws for re-defining this committee and its purpose. Any proposed changes need to be sent out to board members 10 days in advance.
 - ii. Requests Chaplain Care part of this committee be assembled soon to help discuss potential Sabbatical.
6. Committee Reports
 - a. Resource Development - Jan
 - i. Newsletter – preparing for December. newsletter and annual funding letter. Deadline Nov.1 for article submission.
 - ii. Targeting congregations for contributions – meeting Oct. 29 regarding employing the new brochure and contacting congregations.
 - iii. New brochure for church councils and pastors
 - b. Chaplain Oversight – under construction. Lynn and Cindy will have new reporting ready by the December 2012 meeting.
 - c. Chaplain Care –
7. Unfinished Business
 - a. Chaplaincy Scholarship Awards – Ray – interviews seeking qualified candidates ongoing. Motion made and seconded to disburse \$10,000 to another qualified candidate; passed unanimously by show of hands. Vitae of candidates will be provided to the board.
 - b. Grant applications – Frank – Lutheran Church of Hope – application submitted, notification of award pending.
 - c. Affiliation with ELCA – Frank and Cindy – potential affiliates discussed. A letter inviting these contacts into relationship with LCO is prepared and will be going out soon.

- d. Revision of Bylaws – Frank – see above
 - e. Zion Lilly grant – Frank is doing ongoing exploration of this grant for potential Sabbatical for Cindy.
8. New Business
- a. Further grant applications
9. Announcements, comments, open forum
- a. Next meeting – December 4, 2012, 3:30 pm, Gloria Dei
 - b. Call for devotions for December - Cindy
10. Adjournment