

Lutheran Chaplaincy Outreach Board of Directors
Gloria Dei Lutheran Church, 123 E Market St, Iowa City, IA

Minutes

Tuesday, Feb 7, 5:00 PM

1. Call to order – 5:06 PM
2. Devotions – Frank
3. Approval of Dec 6, 2011 minutes – correction: 8.c. moved to approve \$600 per paycheck (omit the \$1300 per month) /\$1200 per month, \$14,400 per year for housing allowance. Correction m/s/c. Minutes approved as corrected.
4. Treasurer's Report – Warren
 - a. Portal for website donations – up and running on the LCO page – good job, Warren!!
 - b. 2011 Audit – Val will take care of this before May 1.
5. Chaplain's report – Cindy
 - a. Coverage for when she is gone – coverage is shared with the staff chaplains when she knows she will be gone. This is communicated with pastors and most are ok with knowing that someone will be there even if it can't be Cindy.
6. Committee Reports
 - a. Resource Development – Jan
 - i. Newsletter – April is next date – deadline March 1. Discussion about amending the number of newsletters sent to each congregation as there has been some comment about receiving more than is needed at some places.
 - ii. Workshop with Bill Dyar on Feb 25 – Frank will make arrangements to meet at the hospital meeting room we've used before.
 - iii. Targeting congregations for contributions – Warren is assembling criteria based on giving and number of patients served from a congregation...
 - iv. New brochure for church councils and pastors – 500 have been printed, and they look good!
 - v. Thrivent Choice – continuing to receive contributions
 - b. Chaplain oversight – this needs to be resurrected and given direction. It will meet on an 'as needed' basis.
 - c. Chaplain care – The committee itself has dwindled in number for various reasons. Cindy does not feel the need for routine meeting this committee at this time. These individuals are available to her on an 'as needed' basis as well as being individually available for consultation.
7. Unfinished business
 - a. Chaplaincy scholarship - tabled
 - b. New Board members – Nan Aalborg and Norm Doeden – m/s/c
 - c. Grant applications – Frank – currently no action

- d. Thank-you letters to diner attendees – have requested the attendance list from Thrivent
- 8. New Business
 - a. Further grant applications – none
 - b. Approval of the 2011 report to the Synods – Frank will incorporate edits and comments and send it around through email and finalized at the Feb. 25 workshop.
 - c. Motion made to remunerate [Karissa] for the work done on the brochure. m/s/c
- 9. Announcements, comments, open forum
 - a. Next meeting – April 10, 4:30 PM
 - b. Call for devotions – Nan Aalborg
- 10. Adjournment – 7:15 PM