

**Lutheran Chaplaincy Outreach Board of Directors**  
Gloria Dei Lutheran Church, 123 E. Market St., Iowa City, IA  
Minutes  
Tuesday, April 5, 2011

Present: Frank Scamman, Ray Runkel, Jan Pohl, Cindy Breed, Warren Boe, Lynn Thiede, Phil Borleske, Val Lembke

*Thank you to Frank for sharing sodas and popcorn!*

1. Call to order – 6:42pm
2. Devotions – Cindy led us in sharing our blessings – we are indeed blessed to be blessings to one another!
3. Approval of February 26, 2011 minutes – correction make to 5c: ‘She would like to focus *her outreach time more on preaching than other activities.*’
4. Treasurer’s Report – Warren – report approved
  - a. Giving is up from same time last year
  - b. Moved and seconded to designate up to \$650 for Bill Dyer’s next visit on June 7, 2011
  - c. Submitted for Thrivent Funds to support the newsletter. We will designate the next newsletter as ‘Sponsored by Thrivent’.
5. Chaplain’s Report – Cindy
  - a. Shared highlights from the LCO Updates insert she shares on repeat visits to congregations and will now include with all visits.
  - b. Updated us on the reorganization of the Spiritual Services Department.
6. Committee Reports
  - a. Resource Development - Jan
    - i. Newsletter – Spring newsletter is in the mail.
    - ii. New members – have 2 possible new recruits
    - iii. Targeting users for contributions – article assignments have been made with a July 8 deadline for article submission.
    - iv. Presentations to potential contributors – certificates will be given to contributors who give over \$500 per year. Phone calls and personal contact will also be made.
    - v. Coverage for Synod Assemblies and WELCA meetings was discussed.
  - b. Chaplain Oversight – tabled
  - c. Chaplain Care – meeting next week. Also looking for a new member.
7. Unfinished Business
  - a. Chaplaincy Scholarship Awards – Ray – Additions and corrections were made to Award Standards. These standards will be listed on the website when finalized.
  - b. New board members – several contacts have been made resulting in 2 potential candidates.
  - c. Grant applications – we will investigate Lily Grants, and the Robert Wood Johnson Foundation for grants to bring Cindy up to a full time position.
8. New Business
  - a. Further grant applications – we need some leads.
  - b. We need to do an audit – Val will handle this.
  - c. Cindy has the display. She would like a new photo in the newsletter.
  - d. Warren inquired if he as treasurer would need to be bonded. Frank will check.
9. Announcements
  - a. Call for devotions – Val will do June 7, 2011
10. Adjourned – 8:18pm