

Lutheran Chaplaincy Outreach Board of Directors  
Gloria Dei Lutheran Church, 123 E. Market St., Iowa City, IA

Minutes  
June 10, 2014

Members present: Lynn Thiede, Warren Boe, Jan Pohl, Val Lembke, Ray Runkel, Norm Doeden, Cindy Breed, Victoria Shepard, Deanne Bennett, Rachel Thiede

1. Lynn called the meeting to order and provided opening devotions.
2. Lynn distributed an agenda for the meeting that called for at least the first half of the meeting be an open discussion of “LCO State of the Organization/Vision for the Future/Joys and Concerns.” A number of different issues were discussed. The following is an attempt to cover the major points discussed:

Warren indicated that \$28,018 had been received through the end of May. That is approximately \$7,500 less than the amount received by the end of May in 2013. Gifts from individuals and other sources were roughly the same as in 2013 or increased somewhat; however, gifts from churches was \$8,342 below 2013. Total expenses for the period ending May 31<sup>st</sup> were \$942 above 2013. With total receipts of \$28,018 and expenses of \$32,583, The cash balance was reduced by \$4,565 during the first five months of 2014.

How can we more effectively use paypal for contributions from individuals?  
How are we doing with contributions this year from those who contributed last year?  
Do we need a listing of contributors since the last newsletter in each newsletter?  
There is a need to get an e mail contact system in place. In order to acquire e mail addresses it apparently may be necessary to send out postcards to those who have given asking for their address.

Cindy indicated there is a three way relationship in dealing with patients between herself, the other chaplains, and the patients themselves.

The hiring of other chaplains by the hospital is not a threat – rather, it can be very useful in gaining referrals for Lutherans admitted to the hospitals.

Various needs for developing relationships with the patient and the pastor of their churches were discussed. Warren suggested sending something to the pastor when a patient is contacted if contact with the pastor has not already been made.

3. The possibility of asking churches to have an “LCO Sunday” and having a member of the board attend or perhaps developing a video that could be provided to congregations that includes the interviews with one or more patients and their pastors, along with a bulletin insert, was discussed.

4. It was moved by Warren and seconded by Jan that the April 20, 2014 minutes be approved. The motion passed.
5. It was moved by Jan and seconded by Norm that the financial report be approved. The Motion passed.
6. Cindy notified the Board she would be on vacation the next two weeks. She also suggested board member be active on our facebook pages.
7. The next meeting of the Resource and Development committee will be at Gloria Dei on Tuesday, July 29<sup>th</sup>, at 4:30 p.m. At that meeting it is hoped the revisions to the Lutheran Chaplaincy Outreach brochure (orange cover) and LCO Q&A brochure (white cover) can be finalized. Jan informed the board of the following schedule for the newsletter:

| Mailing Date  | Submission of articles |
|---------------|------------------------|
| Sept. 5, 2014 | July 31, 2014          |
| Dec. 5, 2014  | Oct. 31, 2014          |
| Apr. 10, 2015 | Mar. 6, 2015           |

Jan also talked about the resource committee's intent to acquire e mail addresses for our contributors so we can be in contact with them by means other than the newsletters.

8. Norm distributed a job description for Cindy. It was moved by Warren that we accept the Job description and seconded by Deanne. The motion passed.
9. Developing a list of potential volunteers to contact patients at the hospital when Cindy is on vacation or unable to see patients was also discussed. Norm indicated the committee would look into ways in which a list could be developed and be approved to have contact with patients.
10. Warren will attend the Northeast Iowa Synod Assembly to represent the LCO and Deanne will attend Western Illinois Synod Assembly. In addition Deanne and Lynn will represent the LCO at the Women of the ELCA upcoming conference.
11. Norm displayed the plaque to be given to Gloria Dei for its support – with one correction to be made.
12. The power point presentation for LCO is still in process. Warren will update the Presentation.

13. The next meeting of the Board will be on July 29, 2014 at 4:00 p.m. at Gloria Dei and the Resource Development Committee will meet at 2:00 p.m. Cindy will provide an opening devotion and Rachel will provide snacks.
14. The meeting was adjourned with the Lord's Prayer.

Respectfully submitted,  
Val Lembke, Secretary