

Lutheran Chaplaincy Outreach Board of Directors  
Gloria Dei Lutheran Church, 123 E. Market St., Iowa City, IA

Minutes  
July 29, 2014

Members present: Lynn Thiede, Warren Boe, Jan Pohl, Val Lembke, Ray Runkel, Norm Doeden, Cindy Breed, Victoria Shepard

1. Lynn called the meeting to order. Cindy Breed provided opening devotions.
2. It was moved by Phil and seconded by Jan that the June 10, 2014 minutes be approved. The motion passed.
3. Warren presented the financial report as of June 30, 2014. We are still down about \$7,000 in income compared to 2013. Total expenses to date were approximately \$500 below 2013. Total gifts from Women of the ELCA and from individuals were above 2013; however, gifts from churches were roughly \$8,000 below 2013. It was moved by Phil and seconded by Jan that the financial report be approved. The motion passed.

Warren informed the board that the U of I Credit Union will stop paying interest on our checking account. He suggested moving the bulk of the funds in our checking account in the Credit Union to our Trivent account and maintaining a minimum balance in our checking account. It was moved by Warren the board approve the transfer. The motion was seconded by Jan and passed.

4. Cindy reported to the board on her activities. She has preached at Elam (Marshalltown) and Ascension (Marion). The U of I Hospitals are making department changes. Hopefully, her activities will not be impacted significantly. She took a joint vacation and opportunity to attend a professional meeting at Anaheim last month and came back feeling refreshed.

Cindy raised the issue of using volunteers in the hospital in her absence or as daily support. This possibility was raised at the last board meeting. It would be necessary to clarify how and when volunteers would be used and who would supervise them. After some discussion, the Board recommended the Care and Oversight Committee look into the issues raised and bring recommendations back to the board.

5. Jan reported on the activities of the Resource and Development Committee. The committee is working on acquiring e mail addresses of churches and pastors and will send out an e mail blast to members of the Southeastern Womens Assembly as a start at attempting to reach out using e mail.

Lynn's daughter is working on upgrading the web site for the Chaplaincy Outreach. Jan

asked each board member to send to Lynn:

- a brief personal bio
- a brief statement on why they are interested in serving on the Board
- a picture, if available
- the name of the congregation they attend

Newsletter articles are due July 31<sup>st</sup>. Lynn will prepare an article for the newsletter telling how those receiving the newsletter can register with Amazon and have Amazon contribute a percentage of the amount ordered from Amazon contributed to chaplaincy outreach.

Bill Dwyer is in California serving jury duty. Chaplaincy Outreach has withdrawn the offer of employment to him.

6. The terms of several members of the Board were to end at this meeting. It was moved by Val and seconded by Jan that Items 2 and 6 of Article II of the Bylaws be suspended for one year to facilitate continued operation of the Board. The motion passed unanimously. The following members agreed to serve an additional year on the Board – Warren, Phil, Ray, and Jan.
7. Representation at the Northern Illinois Assembly went well. Lynn has worked on a slide show that can be taken as part of the display at meetings.
8. Norm brought the plaque to be given to Gloria Dei in appreciation for its support of Chaplaincy Outreach. Warren has agreed to present the plaque to the congregation at a future Sunday worship service. Cindy indicated she has not preached at Gloria Dei for some time. She and Warren will contact Pastor Dostal to see when the presentation might be made. Board members will be notified so they might attend as well.
9. Progress on revision of the brochures was discussed briefly. Drafts should be available at the next board meeting. Support also was given to attempting to develop a video that could be used in presentations to congregations and others. Lynn will contact the synod office to see if it is possible to get some assistance in developing a video.
10. An election of officers for the coming fiscal year was conducted. Officers for the past year agreed to serve an additional year: President – Lynn Thieds; Vice-president – Jan Pohl; Treasurer – Warren Boe; Secretary – Val Lembke. It was moved by Jan, seconded by Norm that the officers be re-elected and the motion passed unanimously.
11. Lynn indicated that each member of the Board will need to sign a Conflict of Interest Statement. Norm agreed to both provide a devotion and snacks for the next board meeting.

12. The next meeting of the Board will be held at 4:00 p.m., Thursday, October 16, 2014, at Gloria Dei.
13. The meetng was closed with the Lord's prayer.

Respectfully submitted,  
Val Lembke, Secretary